



JOB DESCRIPTION

Director, Strategic Initiatives & Partnerships

ABOUT THE FOUNDATION

The mission of the Sacramento Region Community Foundation is to transform our community through focused leadership and advocacy that inspire partnerships and expand giving. As the trusted steward of charitable assets, a community catalyst for meaningful change, and the advocate for shaping vital impact through philanthropy, we provide leadership and work with others to produce a thriving community exemplified by opportunities for all to:

- Reside and work in a vibrant economy
- Benefit from a strong nonprofit sector
- Flourish through the strength of our diversity
- Live with a sense of dignity and self-worth

In 2015, the Foundation launched four Strategic Initiatives (SIs), and since then its Impact team has seen fast growth in its strategic community engagement efforts, leveraging other impact and philanthropic opportunities for the Foundation. The four SIs are: 1) Expanding Philanthropy in the Social Economy; 2) Connecting the Regional Food Economy; 3) Preparing Students to Succeed in the New Economy and 4) Transforming the Creative Economy. In partnership with the Foundation's many donors, grantees, community partners, and Foundation Board and staff, the Impact team ensures that the Foundation's overall impact area goals and objectives are achieved according to national compliance standards. Learn more at www.sacregcf.org.

SUMMARY

Reporting to the Chief Impact & Strategy Officer, the Director of Strategic Initiatives & Partnerships (DSIP) designs, implements, evaluates, and continuously improves Foundation programmatic activities, community leadership, advocacy, and grant making. As a key member of the Impact team, the DSIP serves as a dynamic, engaged contributor working collaboratively with nonprofits, donors and community stakeholders and is responsible for developing and executing highly strategic, innovative, and collaborative new approaches to promote, advance, and optimize the impact of the Foundation's SIs. This position serves as a community leader with expertise in facilitating community change; is committed to advancing diversity, equity, and inclusive practices; and provides overall leadership, vision, and execution of strategies that result in sustainable equitable outcomes within the Foundation's strategic focus areas in the greater Sacramento region of El Dorado, Placer, Sacramento, and Yolo counties.

The DSIP provides internal leadership for the Impact staff and supports the Foundation's programmatic activities, grantmaking and the Community Impact Committee. The DSIP also serves as an external leader and is responsible for articulating our community impact work and engaging partners in our collaborative efforts. While the primary responsibility is for community impact goals, the DSIP actively contributes to resource development efforts and the overall goals of the Foundation. The DSIP will have an important leadership role in aligning



services and strategies, and donor and board engagement, and in creating a collaborative culture at the Foundation.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Designs, implements, evaluates, and continuously improves a community impact plan that is innovative, efficient, and improves the quality of life for the most vulnerable in the community.
- Maintains current knowledge of, and monitors changes in, community factors that affect the programmatic goals and provides guidance to the Chief Impact & Strategy Officer and Chief Executive Officer regarding program strategy.
- Engages donors, Board, and the Community Impact Committee, alongside the Chief Impact & Strategy Officer, in the Foundation's community goals with a diversity, equity, and inclusivity lens.
- Supervises Senior Program Managers for projects and provides appropriate support and mentorship to program staff as needed.
- Ensures the Foundation has the infrastructure (technology, procedures, and tools) to implement the strategic impact plans and achieve the Foundation's goals.
- Represents the Foundation as needed in public venues and community events and demonstrates exceptional interpersonal abilities and community leadership skills.
- Develops strategic partnerships with local area nonprofits, business leaders, elected officials, foundation representatives and others.
- Partners with and assists the Chief Impact & Strategy Officer and serves as a back up to this role on a variety of assignments.

Strategic Impact/Investment

- In collaboration with Foundation staff, leads implementation and evolution of the Foundation's strategic plan with an openness to being responsive to changing conditions.
- Identifies, engages, and supports a broad cross-section of issue stakeholders, community partners, and subject matter experts to develop aligned strategies, and create concrete action plans that will lead to positive community-level outcomes in Foundation priority areas.
- Directs implementation of strategies and action plans that include the allocation of grant dollars, the development of programs, and the support of coalitions to impact community change.
- Provides support for policy development, media and marketing, community relations, grant development, and information requests.
- Convenes, facilitates, and participates in community activities as well as local collaborations, networks, and planning efforts to further community impact.
- Supports the process of grant making and community investment, contract oversight, funded partner support, community research and grassroots community engagement, and collaboration to meet the goals of the organization.
- Maintains current knowledge of best practices used by other community foundations and communities.

Evaluation and Measurement

- Provides leadership and consultation in the measurement of outcomes and the review of funded partner information and performance.



- Provides direction and leadership for outcome identification, measurement, reporting, and analysis at the program and community level.
- Supports the Chief Impact & Strategy Officer in developing and implementing the review of financial information of programs, including budget review and analysis.
- Ensures there is a process to measure and report on community goals of Foundation priority areas.

QUALIFICATIONS

The ideal candidate possesses the following qualities and technical skills:

- 5-7 years of experience in the nonprofit sector, specifically in program design or grantmaking.
- Record of strong community engagement, grounded in equity and inclusion, and focused on how diverse perspectives and opportunities for participation from all communities—especially those disproportionately underrepresented—lead to improved outcomes.
- Demonstrated capacity to think strategically, take initiative, and execute strategies, as well as the ability to define program objectives, evaluate progress, and manage budgets and complex projects in a deadline-driven and high-achieving environment.
- Community foundation or other systems-change work experience a plus.
- Strong supervisory skills and experience leading effective teams.
- Knowledge of nonprofit ecosystem in the greater Sacramento region.
- Experience in community impact, coalition development, project management, and evaluation.
- High emotional intelligence and ability to work effectively with a variety of people.
- Proven time management, planning, organizational, and analytical skills.
- Effective communicator, including writing, speaking, and listening skills.
- Must have flexible schedule to attend events in the early morning, evenings, and weekends.
- Must have valid driver's license and/or access to a vehicle to travel to off-site work obligations.
- Must be reliable, a team player, and willing to do other duties as assigned.
- Proficiency with Microsoft Office products and experience with data sets.

This position requires the ability to work remotely and from the Foundation office in Sacramento. (Relocation expenses will not be provided.) The Foundation is committed to following COVID-19 safety protocols as necessary and intends to implement a hybrid work environment.

This is a full-time, exempt position. Compensation commensurate with experience, with a competitive benefits package offered.

Interested applicants are requested to submit cover letter and resume to resume@sacregcf.org.

The Sacramento Region Community Foundation is an equal opportunity employer. Position will be open until filled. No phone calls and no recruiters please. We are happy to answer questions about this position; please email them to resume@sacregcf.org.